

Exam. Code : 304301

Subject Code : 4913

P.G. Diploma in Business Management (PGDBM)

1st Semester

MANAGEMENT & ORGANIZATIONAL BEHAVIOUR

Paper—PGDBM-101

Time Allowed—3 Hours] [Maximum Marks—50

Note :— Attempt any *five* questions, selecting at least *one* question from each section. The fifth question may be attempted from any section. Each question carries equal marks.

SECTION—A

1. Management is both an art and a science. Discuss your opinion on the statement.
2. Explain the various principles of management given by Henry Fayol.

SECTION—B

3. Explain the step by step procedure of delegation of authority.
4. Human factors are the assets of any organisation. Explain the importance of human factors in an organisation.

SECTION—C

5. Communication is an important tool in an organisation. Discuss the various steps in process of communication.
6. Explain the importance of Theory X and Theory Y for motivating the employees.

SECTION—D

7. Discuss the various traditional and modern techniques involved in controlling.
8. Explain the various stages in group formation and development.